

# MIDTERM EXAM STUDY GUIDE

## CHURCH ADMINISTRATION

### SESSIONS 1 - 6

1. What does administration bring to an organization?
2. What is excellence?
3. What are the four steps when building a team?
4. What did Moses' father-in-law, Jethro, give him?
5. What are the five steps for implementing a strategy?
6. What can culture shape?
7. What does every leader need to have in order to be effective?
8. What needs to be considered when a church creates a staff plan?
9. What must a leader have when developing people?
10. What is the definition of strategy?
11. What are the four reasons why strategy is important?
12. What are the four central concepts about church culture?
13. What are the four things that a job description should provide?
14. What does administration do for your ministry?
15. What are the key principles for creating a healthy church culture?
16. What did God give Moses to help him build the Tabernacle?
17. What are the six core values that Rev. Gomez gave for church culture?
18. What are the two things that we were created for?